Objective

To secure a challenging and responsible position in which my experience and education will have valuable application.

Profile

Motivated, professional with a Bachelors and Masters college degrees and a successful 6-year track record of teaching experience.

Flexible and versatile – able to maintain a sense of humor under pressure. Thrive in deadline-driven environments. Excellent team-building skills. Encourage parental involvement in meetings and conferences.

Skills Summary

|  |  |  |
| --- | --- | --- |
| * Early Childhood Education Experience
* General Office Skills
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Professional Experience

eARLY cHILDHOOD Education

* Prepare lesson plans following the Federal Headstart Guidelines
* Teacher for preschool children at church
* Co-youth director for the Greater Mt. Carmel Baptist Church.
* Maintain Anecdotal Records for Children in my classroom
* Experience teaching Everyday Math lessons and games
* Create learning centers to address the students needs

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Employment History

* Community Action project

Lead Teacher, 2007 to Present

* Tulsa public schools

 Paraprofessional, 2002 to 2007

Education and Certifications

* Univerity of Phoenix

 **Master’s in Adult Education and Training Degree, 2013**

 GPA: 3.7/4.0

* University of Phoenix

 Master’s in Early Childhood Education Degree, 2010

 GPA: 3.7/4.0

* Kendall College

 Bachelor’s Degree in Early Childhood Education, 2007

 GPA: 3.7/4.0

References

* Latoya Smith

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